

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #903

DATE: December 9, 2014

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **NO CLOSED SESSION**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Mary Pallant, President
Vice President
Barbara Laifman, Clerk
Drew Hazelton, Member
Allen Rosen, Member
Jake Whealen, Student Board Representative

EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

***All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377***

NEXT REGULAR MEETING

Tuesday, January 20, 2015

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – ORGANIZATIONAL BOARD MEETING #903
December 9, 2014

CALL TO ORDER - Followed by Public Comments/ 6:00 p.m.
OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. ADOPTION OF AGENDA

II. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

III. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Remarks from Board Members
2. Remarks from Student Board Member
3. Remarks from Superintendent
4. Report from School Site Councils
5. Report from Facilities Planning Committee
6. Report from Technology

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Special Board Meeting November 17, 2014 and Regular Board Meeting November 18, 2014](#)
- b. [Public Employee/Employment Changes 01CL22623-01CL22629 & 01CE07062-01CE07101](#)
- c. [Approve Overnight Trip for Oak Park High School Girls' Soccer Team – December 12-14, 2014](#)
Board Policy 6153 requires Board approval for student overnight trips
- d. [Approve Notice of Completion, Project 14-25R, Classroom Building Replacement at Oak Park High School](#)
Board approval required for job completion.
- e. [Approve Change Order #1, Project 14-26F, Track Resurfacing Project at Oak Park High School](#)
Board approval required for change orders.

f. [Approve Notice of Completion, Projection 14-26F, Track Resurfacing Project at Oak Park High School](#)

Board approval required for job completion.

g. [Approve Out of State Travel for Classified Employee to Attend QUE Conference in Detroit, Michigan – April 28-30, 2015](#)

Board Policy 3350 required Board approval for Out of State travel for employees

ACTION

2. BOARD

a. [Administer Oath of Office](#)

Administer Oath of Office to newly elected and appointed Board Members

b. [Election of Officers of the Board of Education](#)

Bylaws of the Board 9320 and Education Code 35143 require the nomination and election of Board Officers annually

c. [Confirmation and Designation of Board Representatives to District Committees](#)

Board Members will select District Committee representation for the remainder of the school year

d. [Approve Proposed Board Meeting Schedule for Calendar Year 2014](#)

To select and approve the meeting schedule for the Governing Board for the calendar year

e. [Approve Certification of Signatures](#)

Education Codes 42632 and 42633 require annual Certification of Signatures after election of Board Officers

f. [Select and Approve School Board Representative to the County Committee on School District Organization](#)

Education Codes 35023 and 72403 require the Board to annually select a representative to the County committee

g. [Approve Designation of Secretary/Authorized Agent of the Board of Education](#)

Education Codes 35025 and 35034 and Bylaws of the Board 9122 empower the Board to designate the Superintendent as its Secretary and Authorized Agent

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

1. Student Assessment Results – 2014

3. BUSINESS SERVICES

a. [Approve Appointments to the Oak Park Citizens' Oversight Committee](#)

Board approval required for all Bond measure purchases

b. [Approve Amendment #5 to Agreement with Balfour Beatty Construction, Inc. for Program/Construction Management Services](#)

Board Policy 3312 requires Board approval for contracts for services

c. [Approve Agreement for Architect of Record Services in Connection with District Construction Projects](#)

Board Policy 3312 requires Board approval for contracts for services

d. [Approve Amended Joint-Use Agreement with Rancho Simi Recreation and Park District for 2014-2017](#)

Board Policy 3312 requires Board approval for contracts for services

e. [Approve Fiscal Year 2013-2014 First Interim Financial Report, Certification and Budget Revisions](#)

Education Code 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District

f. [Approve Addition of Crossing Guard Service at Conifer and Oakleaf Avenue](#)

Board approval required to add a crossing guard

4. CURRICULUM

a. Approve Additional Novels for Oak Park Independent School

Board approval required for addition of new books.

5. BOARD POLICIES

a. Approve Amendment to Board Policy 1312.3 – Uniform Complaint Procedures – First Reading

This mandated policy is being updated to expand the scope of the uniform complaint procedures to include complaints regarding a district's failure to comply with legal requirements related to the implementation of the local control and accountability plan and to reflect new Title 5 Regulations (Register 2013, No. 38) regarding noncompliance with state law prohibiting the charging of student fees.

b. Approve Amendment to Board Policy 5131.2 – Bullying – First Reading

Policy updated to provide for an informal, site-level reporting process leading to investigation of any bullying complaint pursuant to the uniform complaint procedures and to clarify when suspension and expulsion may be used as corrective action for a student who commits an act of bullying.

c. Approve Amendment to Board Policy 5145.3 – Nondiscrimination/Harassment – First Reading

Mandated policy revised to specify that discrimination includes disparate treatment and to provide for an informal, site-level reporting process leading to investigation pursuant to the uniform complaint procedures.

d. Approve Amendment to Board Policy 5145.7 – Sexual Harassment - First Reading

Mandated policy revised to provide for the use of the uniform complaint procedures to investigate and resolve sexual harassment complaints and to add language for disciplining any employee who commits sexual harassment against a student. Additionally, language formerly in policy regarding confidentiality has been moved to the regulation.

e. Approve Adoption of Board Policy 7132 – Placement of Wireless Telecommunication Towers – First Reading

At the last Board meeting, the Board discussed having a Board Policy that outlined the Board's position on cell towers proximity to district schools.

IV. INFORMATION ITEMS

- 1 Monthly Enrollment and Attendance Report**
- 2. Monthly Cash Flow Report**

V. OPEN DISCUSSION

VI. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

VII. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**
- 5. Oak Park High School Report**
- 6. Oak View High School/Oak Park Independent School**
- 7. Oak Park Neighborhood School**